**21st CCLC Internship Grant**

The purpose of the 21st Century Community Learning Centers (CCLC) Internship Grant is to provide high school (HS) students interested in the education field with a summer and school year (SY) internship program that will enable them to gain valuable work experience and provide additional support to K-8 students in current 21st CCLC schools/sites.

**The overall priorities for this grant are:**

* Supporting future educators in developing skills helpful to entering and succeeding in the teaching profession.
* Developing future educators by providing high school students interested in the education field with real-world experiences.
* Creating a planning/outreach team that includes at minimum: 21st CCLC coordinator, high school representative (guidance counselor, career/vocational ed., internship coordinator, etc.), and other related district/school positions.
* Managing the fiscal responsibility of helping student interns complete necessary paperwork to earn a stipend or wages for their participation.

**Grant Requirements:**

* Identify and support am internship coordinator responsible for student intern recruitment, internship placement, the monitoring of student progress throughout the internship.
* Internship Coordinators that do not have previous experience recruiting or supervising interns will be required to participate in the Department of Elementary and Secondary Education (Department) sponsored virtual training sessions designed to prepare leaders to hire and supervise interns.
* Recruit a group of student interns that reflect the background and identities of the students served by the 21st CCLC grant funds.
* Design and provide student interns with ongoing professional development, training and support. Coordinators are required to participate in Department sponsored internship training, and networking sessions.
* Provide training and support to program educators on effectively mentoring/working with high school interns.
* Applicants must commit to participating in an evaluation component to measure the impact of the internship program.

**Eligibility:** All current recipients of a 21st CCLC Grant (Fund Code (FC) 647 SALT Grant, FC 646 Exemplary Grant and/or FC 645 Continuation Grant that are also included in FC 0127 eligible districts are eligible to apply.

**Funding:** Grantees may apply for up to $60,000 to implement, in funded 21st CCLC Elementary and Middle Schools, an Internship Program for up to 10 HS interns during the Summer 2025 (July and August of 2025) and 10 HS Interns during school year 2026 (September 1, 2025- June 30, 2026).

In addition to funds from this federal competitive grant, resources may be accessed from Federal CFDA: 84.287 to support additional grants to implement the 21st CCLC High School Internship Initiative.

**Fund Use:**

* Funds must be used solely to support the priorities of the Internship Grant.
* Funds must be used to compensate student interns at a rate that is at least comparable with minimum wage.
* Funds may be used to support an internship coordinator.
* Supplies should be no more than 10% of the overall budget and must be directly connected to supporting student interns.
* Funds allocated may be used only to supplement, not supplant, funds that local educational agencies, schools, and community-based organizations would otherwise expend for this purpose.
* Rental of space, cell phones, telephone and utilities, and overhead costs are not allowable expenses under this grant.