**PRIVATE SCHOOLS CONSULTATION FORM**

* USED Non-Regulatory Guidance: [Equitable Participation of Private Schools](https://www2.ed.gov/policy/elsec/guid/equitableserguidance.doc)
* DESE Resources: [Private School Equitable Services under ESSA resources](https://www.doe.mass.edu/federalgrants/resources/equitableservices-essa/)

ESSA requires the equitable participation of students and educators in private, non-profit schools for federally funded programs and services. The public school district is required to have "timely and meaningful consultation" with private school officials regarding the participation of private school students and educators in ESSA-funded programs and services. The public school district is responsible for providing equitable services and must retain control of the federal funds used to provide such services. Therefore, equitable services are provided by either an employee of the district or through a contract by the district with an individual, association, agency, or organization. Reimbursement to participating private schools is not allowable.

An eligible LEA applying for a Stronger Connections subgrant (e.g., Fund Code 0127 – Promoting Safe and Healthy Learning Environments – Elevating Student Voice and Well-Being) must consult with appropriate private school officials before the entity makes any decision that affects the opportunities of eligible private school children and educators to participate (ESEA section 8501(c)(3)). Such consultation might include a brief survey of non-public schools or other information gathering to indicate the schools’ interest in participating and the population to be served. Such consultation will allow the LEA to consider the needs of all students and educators—both public and private—in developing its application, and to include the projected costs for equitable services in the application.

If an LEA is successful in receiving a Stronger Connections subgrant, it must continue to consult with interested private school officials on the specific services the LEA will provide students and educators, consistent with the LEA’s approved application, including any limitations or priorities established by the SEA.

The equitable participation requirements in Subpart 1 of Part E of Title IX apply to this grant program.

|  |  |  |  |
| --- | --- | --- | --- |
| **Applicant:** |  | **Contact** |  |

|  |  |
| --- | --- |
| Has the district contacted all private schools located within district boundaries to inquire about their participation in this grant opportunity with evidence of such outreach on file? **(Y/N)**  |  |
| **Please list the private schools that have been contacted and were consulted by the applicant.** |
| School Name | School Official | Title | Contact Method | Date of Contact | Responded by deadline (Y/N) | Accepted or Declined |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

\*Hit TAB in the last cell to add additional rows.